

# ELEMENTARY & SECONDARY SCHOOL SCHOLARSHIP APPLICATION

FUNDED BY THE BERKS COUNTY SCHOLARSHIP TAX CREDIT FUND OF BERKS COUNTY  
COMMUNITY FOUNDATION AND THE PRIVATE SCHOOL TUITION ASSISTANCE FUND OF  
BERKS COUNTY COMMUNITY FOUNDATION

Scholarships will be awarded to residents of Berks County who pay tuition to attend Kindergarten through 12<sup>th</sup> grade in public or private schools located in the Commonwealth of Pennsylvania. An eligible student is a school-age student who is enrolled in a school in the Commonwealth of Pennsylvania and is a member of a household with an annual household income of not more than \$50,000. The \$50,000 household income limit is increased by \$10,000 for the student and for each dependent living within the household.

This application is for the 2004-2005 school year.

Please complete one form for each student  
seeking tuition funding and submit to:

Berks County Community Foundation  
P.O. Box 212, Reading, PA 19603-0212

**Application Submission Date: After April 15 and Postmarked or Faxed No Later Than May 15.**  
Individuals will be notified of decisions on or around July 15.

Call Leta Doganes at 610-685-2223 or e-mail [info@bccf.org](mailto:info@bccf.org) for further information.

Fax: 610-685-2240

[www.bccf.org](http://www.bccf.org)

Student's name: \_\_\_\_\_

Student's address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Student's phone #: \_\_\_\_\_ Student's SS#: \_\_\_\_\_

Student's age: \_\_\_\_\_ Grade student will be entering in 2003-2004 school year: \_\_\_\_\_

Student's county of residence: \_\_\_\_\_

School district student resides in: \_\_\_\_\_

School student currently attends: \_\_\_\_\_

School where student is applying for tuition funding: \_\_\_\_\_

Address of school where student is applying for tuition funding: \_\_\_\_\_

Parent's/Guardian's names: \_\_\_\_\_

Parent's/Guardian's address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of dependents claimed by parents: \_\_\_\_\_

Number of other siblings in household currently attending grades K-12: \_\_\_\_\_

Annual tuition cost to attend school where student is applying for tuition funding: \_\_\_\_\_

Other scholarship money student is receiving to cover tuition costs for year applying for funding: \_\_\_\_\_

Student's Name \_\_\_\_\_

**Attachments – Submit the following documents along with the application.**

- **Federal Income Tax Return** – Attach parent's/guardian's 2003 Federal Income Tax Return (Form 1040, 1040A or 1040EZ). Do not include Schedules you may have filed with your Return. If submitting an application for more than one child, only one tax return per family is required to be sent. Send all siblings' applications together in one mailing. We encourage you to mail your application, but if you choose to fax us the application, do not also send the original in the mail.

\_\_\_\_\_ Check here to indicate you have included Federal Income Tax Return along with application.

If you are not required to file a Federal Income Tax Return, hence you do not have a return to submit, please indicate why in the following space:

\_\_\_\_\_

- **School Information Form** - Have the **School Information Form** completed by an administrator at the school the student is planning to attend. Include this form with your application when submitting application.

\_\_\_\_\_ Check here to indicate you have included School Information Form along with application.

**NOTE: Your Federal Income Tax Return and the School Information Form must be submitted along with the student's application.**

**Statement of Income**

Gross Annual Household Income for the most recent tax year: \_\_\_\_\_

Note: A family's gross household income (as defined by Commonwealth of Pennsylvania Dept. of Community & Economic Development) is determined by adding the gross annual income of the Parents/Guardians in the student's household with the gross annual income of each dependent in the household.

**Definitions**

A household is defined as an individual living alone or an individual living with the following:

- a spouse, parent and their dependent children;
- other dependent minor children related by blood or marriage;
- other adults or minor children living in the household who are dependent on the individual.

Household income is defined as all income received except for:

- Periodic payments for sickness and disability other than regular wages received during a period of sickness or disability.
- Disability, retirement, or other payments arising under workers' compensation acts, occupational disease acts and similar legislation by any government.
- Payments commonly recognized as old age or retirement benefits paid to persons retired from service after reaching a specific age or after a stated period of employment.
- Payments commonly known as public assistance or unemployment compensation payments by a governmental agency.
- Payments to reimburse actual expenses.
- Payments made by employers or labor unions for programs covering hospitalization, sickness, disability or death, supplemental unemployment benefits, strike benefits, social security and retirement.
- Compensation received by United States servicemen serving in a combat zone.

\_\_\_\_\_  
Parent/Guardian Name Printed

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**ELEMENTARY & SECONDARY SCHOOL SCHOLARSHIP**  
**SCHOOL INFORMATION FORM**

**This form is to be completed by an administrator at the school the applicant is planning to attend. This form must be sent to Berks County Community Foundation in the same mailing as the student's application. Do not send this form separate from the student's application.**

\_\_\_\_\_  
**Student's Name**

\_\_\_\_\_  
**Student's SS#**

The student named above is applying for tuition assistance to attend this institution for the 2004 - 2005 school year.

\_\_\_\_\_  
Name of School

\_\_\_\_\_  
School Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
School Administrator Name Printed

\_\_\_\_\_  
Telephone Number

\$ \_\_\_\_\_  
Cost to attend school for the 2004 - 2005 school year.

\$ \_\_\_\_\_  
Amount of tuition assistance that will be provided by all known sources for the 2004 - 2005 school year.

\_\_\_\_\_  
School Administrator Signature

\_\_\_\_\_  
Date

By signing this form I am verifying that the above-mentioned school is a public or nonpublic kindergarten, elementary school or secondary school at which the compulsory attendance requirements of the Commonwealth may be met and which meets the applicable requirements of Title VI of the Civil Rights Act of 1964.